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Weddings Wrapped Up

Every bride dreams of her perfect day, a beautiful location, blue sky, sunshine and of course the man of her dreams at her side. At the back of their mind is always that nagging thought, how much will my perfect day cost?

At Knockomie we aim to help you overcome that thought and we will help you have that perfect day. It's why we have come up with our new Weddings Wrapped Up product. It's here to give you the peace of mind that you will have the professional service you deserve at a price you can afford.

No corners have been cut, it is just a crystal clear package that ensures you have a wonderful day without having to worry about individual costs. We arrange everything to do with your reception; we can't find you the perfect man, or deal with the legal aspects, but just about everything else we can do.

Our Weddings Wrapped Up Package includes:



- Your Personal Wedding Co-ordinator
- Bridal Suite for the night of your wedding
- Wedding Cake
- Bridal Flowers
- Post Ceremony Prosecco Reception
- 3 Course Dinner
- Wine with your meal
- Table Decorations
- Chair Covers with Coloured Sashes to co-ordinate with your theme
- Special Discounted Accommodation Rates for Guests
- Toastmaster Services by our Manager
- Complimentary Ceremony Room or Gardens

The Details!

At Knockomie Hotel we can host both civil and religious weddings and civil partnerships. Whether your marriage is to be civil or religious you still need to contact the registrar as she is responsible for all of the paperwork. Weddings Wrapped Up includes complimentary Room Hire and use of the gardens for the ceremony.

Numbers: We welcome weddings for any number up to 40 guests. Should you wish to have a disco or band playing in the evening then we ask that you reserve the 2 bedrooms above the dance floor and bar at an extra charge.

Alcohol: We do not have the facility to allow organisers to supply wines, champagne etc. on a corkage basis, however we are happy to try to source a particular favourite wine beer or spirit for you. No wines, spirits, food or beverage may be brought into the Hotel or grounds by or on behalf of yourself or any guests for consumption on the Hotel premises unless the prior consent of the Hotel has been obtained, for which a charge will be made. Charges will be applied to your account if any guest is found to be consuming drinks not purchased from Knockomie Hotel. It is your responsibility to ensure no alcoholic drinks are served and/ or consumed in the car park area of the hotel. The hotel reserves the right to stop the event and escort the guests off the premises.

VAT: Please note that all our prices are inclusive of applicable VAT at the prevailing rate and reserve the right to amend accordingly.

Wedding Wrapped Includes the following services to make your day very special...

A choice of one of our Four Poster Bedrooms or Grand Master Bedrooms for your wedding night complete with Bathrobes, Mineral Water.

You will have full use of the grounds for photographs and the interior of the hotel can be used as well.

A beautiful Bridal bouquet using fresh flowers from a leading local florist plus two smaller bouquets for Bridesmaids / Matron of Honour. We also include corsages and buttonholes for important guests and a table decoration that compliments the wedding flowers.

We will also include a two tier wedding cake, hand made by a superb local craftsman, with the opportunity to have some personal details added to ensure that it is bespoke to you.

We will decorate the tables with tea lights and rose petals co-ordinated to your chosen colours.

Weddings Wrapped Up has a selection of menus detailed below for you to choose from and can be mixed and matched for you to personalise. We will also cater for dietary requirements.

Menu A

Trio of Melon, Passion Fruit and
Mango Sorbet

* * * * *

Breast of Chicken Stuffed with
Haggis, on Wholegrain Mustard Mash
Seasonal Vegetable Parcel,
Whisky Cream Sauce

* * * * *

Chocolate Marble Cheesecake,
Chantilly Cream and a Berry Compote

* * * * *

Java Coffee with Mints

Menu C

Tartlet of Goats Cheese, Garden Herb
Salad, Basil Oil Dressing

* * * * *

Slow Braised Shoulder of Lamb , Herb
Potatoes, with Seasonal Vegetables,
Red Wine Jus

* * * * *

Sticky Toffee Pudding, with Vanilla Ice
Cream and Butterscotch Sauce

* * * * *

Java Coffee with Mints

Menu B

Terrine of Ham Hock with Pineapple
Salsa and seasonal Leaves

* * * * *

Roast Fillet of Scottish Salmon
with a Herb Crust,
Duchesse Potatoes, Seasonal Greens
and a Creamy Dill Scented Sauce

* * * * *

Orchard Fruit Crumble with Vanilla Ice
Cream

* * * * *

Java Coffee with Mints

Menu D

Chicken Liver Parfait, with Toasted
Brioche and Fig and Apple Chutney

* * * * *

Slowed Braised Featherblade
of MacBeth's Beef, Horseradish Mash
Seasonal Vegetables, and Rich Red
Wine Jus

* * * * *

Profiteroles with Drambuie Cream
and Chocolate Sauce

* * * * *

Java Coffee with Mints

Drinks

Weddings Wrapped Up includes Bucks Fizz reception after the ceremony, 2 glasses of wine per person during the meal and Sparkling Prosecco to toast the health and happiness of the Bride and Groom.

Please choose one white or rose and one red for the entire party from the list below.

White

Cullinan View Chenin Blanc

Luis Felipe Edwards Lot 35 Chardonnay

Luis Felipe Edwards Lot 60 Sauvignon Blanc

Rose

Cullinan View Chenin Blanc Rose

Red

Cullinan View Shiraz

Luis Felipe Edwards Lot 18 Merlot

Luis Felipe Edwards Lot 40 Cabernet Sauvignon

Soft drinks and mineral water are always available as an alternative to any wines or drinks offered and will be charged at the prevailing bar tariff.

Evening Buffet

Weddings Wrapped Up includes an Evening Buffet for your guests. There is a choice of menus, both of which are detailed below;

Evening Buffet Menu A

Traditional Stovies and Oatcakes

Java Coffee and a Selection of Teas

Evening Buffet Menu B

A Selection of Closed Sandwiches
Sausage Rolls and Filled Vol au Vents

Java Coffee and a Selection of Teas

The Cost

As we said earlier this all inclusive package offers you peace of mind that your day will be professionally managed from start to finish.

Weddings Wrapped up for 40 guests from £3775.00

Weddings Wrapped up for 30 guests from £3100.00

You are probably thinking why does it say From £3775.00? The reason we say from £3775.00 is because that's what it costs for everything detailed above. However, some brides and grooms have ideas that will mean extra costs are involved but for a wonderful day managed by a professional team that have won awards for their approach to hospitality you know you are in safe hands.

Weddings Wrapped Up also has a special package for a smaller intimate wedding. It includes the following and is based on a wedding for 8 people.

Wedding Wrapped up for eight...



Post Ceremony Prosecco Reception
3 Course Meal for 8
Wine with your meal
A Single Tier Wedding Cake
Bridal Flowers, Corsages and Button Holes
Complimentary Ceremony Room or Hotel Grounds

A wonderful day with professional service throughout for £650.00

If you would like to discuss your special day, please contact us to make an appointment to meet our Wedding Co-ordinator who will help your perfect day become a reality.

Tel.: 01309 673146
Email: stay@knockomie.co.uk
Website: www.knockomie.co.uk

Terms & Conditions 2016:

- Provisional bookings will be held for a period of 14 days.
- On or before the 15th day, a non-refundable, non-transferable deposit of £295.00 is required to confirm the booking. Should the advance deposit not be paid by this time, the hotel reserves the right to release any provisional bookings without notice. As stated earlier should you wish to have amplified music you must take the two bedrooms above the Malt Library and Strathcona Room.
- At least six weeks prior to the wedding, and once the menu and beverages have been selected, we will send a pro-forma invoice for a second payment, equivalent to 85% of the estimated cost for the numbers booked.
- Proposed final number of guests attending and a draft table plan should be provided two weeks before the wedding, when we would like to discuss final details with you.
- The final number attending the wedding should be advised seven days before the event and this is the amount which will be charged to the account, unless there is a subsequent increase.
- The final estimated account, less the deposits, should be paid at least fourteen days before the event. All remaining balances to be settled on departure.
- All payments made by credit card will incur a surcharge of 3%
- Accommodation – any reserved bedrooms cancelled 35 days before the event will be charged in full to the main account unless we are able to resell the accommodation.
- Knockomie Hotel will not be held responsible for any personal items lost during or left after the wedding, unless the items have been given to a member of staff for safe keeping. The hotel will store items left after the wedding for 7 days only.
- In the unfortunate circumstances of cancellation, the following charges will apply:
26 – 12 weeks prior 50% of total estimated value
12 – 4 weeks prior 80% of total estimated value
Less than 4 weeks prior 100% of total estimated value

We would strongly advise that wedding cancellation insurance be considered to cover these circumstances.

The prior consent of the Hotel must be obtained for any entertainment or services contracted for the Event by the Client, all of which must comply with any statutory codes and regulations. It shall be the responsibility of the Client to ensure that, where applicable, Performing Rights Society forms and Phonographic Performance Limited forms are completed by any band or musicians employed by the Client.

Etiquette

The Hotel reserves the right to judge acceptable levels of noise or behaviour of the Client, its guests, representatives or contractors (including, but not limited to, persons engaged by the Client to provide entertainment or other services). The Client must ensure compliance with the Hotel's direction as to noise or behaviour.

The Hotel reserves the right generally: to exclude or eject any person from the Event or the Hotel if it reasonably considers such person to be objectionable; and to terminate the Contract and stop the Event without liability to any refund or compensation, if necessary to prevent or terminate unacceptable noise or behaviour. The Client shall indemnify the Company against all and any losses, costs, damages, liabilities, claims, demands and expenses suffered or incurred by the Company arising out of any exclusion, ejection, termination or stopping under this clause or the circumstances giving rise thereto.

• The client will be responsible for the orderly conduct of guests attending the event and any damages to the property or grounds by guests during the event. We also ask that the client informs the hotel of the number of guests under the age of 18 who are attending the wedding, and that they ensure that no alcoholic beverages are supplied to any guest under the age of 18 years. Please note that photographic proof of age may be requested for anyone deemed to be under the age of 25. The Client shall observe the permitted hours for selling intoxicating liquors in the Hotel premises, as advised by the Hotel.

No wines, spirits, food or beverage may be brought into the Hotel or grounds by or on behalf of the Client or any guests for consumption on the Hotel premises unless the prior consent of the Hotel has been obtained, for which a charge will be made.

The Clients will ensure no alcoholic drinks are served and/ or consumed in the car park area of the hotel. The hotel reserves the right to stop the event and escort the guests off the premises.

Knockomie is a non-smoking hotel. We reserve the right to charge one nights accommodation to your account to cover the costs of cleaning and loss of revenue from the bedroom whilst the smell is dealt with. This charge can vary from £175.00 for a Master Room to £215.00 for a Four Poster Room. We reserve the right to charge upwards of £100.00 for smoking in the Public Areas.

The Event must start and finish at the times specified in the Contract. Changes to these times may not be possible unless previously agreed with the Hotel.

The Hotel will assist the Client, where reasonably possible, with the storage of equipment etc, however, the Company does not accept any liability for loss or damage to any item of equipment, furniture, stock or the like, left in storage.

The Client shall be responsible to the Company for any damage caused to the allocated rooms or the furnishings, utensils and equipment therein or to the Hotel generally by any act, default or neglect of the Client or any sub-contractor, employee or guest of the Client and shall pay to the Company on demand the amount required to make good or remedy any such damage.

- Estimates only can be given for weddings booked for more than a year in advance.
- Prices are inclusive VAT at 20% (for 2016).

Definitions "Booking" means a booking under a Contract. "Client" means the person, firm or company responsible for commissioning and payment of the Event. "Contract" means the written agreement between the Hotel and the Client for a specific booking or series of bookings, "Event" means the event or function specified in the Contract. "Hotel" means the property for which this Contract has been agreed and/or as appropriate under the Knockomie Hotel (Fraysia Ltd), Registered in England Registration No. 1473506.



KNOCKOMIE HOTEL

Grantown Road, Forres, Moray IV36 2SG
Tel: 01309 673146 E-mail: stay@knockomie.co.uk
Website: www.knockomie.co.uk

Wedding Reception Booking Confirmation

Date of Wedding:
Name of Bride:
Name of Groom:
Address for Correspondence:
Postcode:
Telephone number:

PLEASE READ THE TERMS AND CONDITIONS ON PAGE 6

Payment Details – (Person responsible for payment of the wedding account)

Name:
Address:
Telephone Number:
Credit Card Number:
Valid From: Expiry:
Security Code:

I have read, understood and accept these terms and conditions of booking on page 6.

Signature:

Date:
(Person responsible for payment of the wedding account)